



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

DATE: THURSDAY, JUNE 1, 2023, 8:30-10:45 A.M.

LOCATION: NORTH CAMPUS – SECONDARY SCHOOL, 1ST FLOOR, ROOM 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

Allotted Time/Start Time

- | | | |
|------|--|----------------------|
| I. | Call to Order (8:30 a.m.) | 1 min (8:30) (8:30) |
| | <ul style="list-style-type: none">The Board Chair (Mr. Fradette) called the meeting to order at 8:30. | |
| II. | Pledge of Allegiance/Mission/Roll Call | 2 min (8:31) (8:31) |
| | <ul style="list-style-type: none">Roll call: (Mr. Collins; Here // Mr. Fradette; Here // Mr. Hannan; Absent // Mrs. Hawkins; Here // Mrs. Johnson; Here // Mr. Palmer; Here // Mrs. Wittleder; Here). A quorum was present. | |
| III. | Approval of Agenda | 2 min (8:33) (8:32) |
| | <ul style="list-style-type: none">Motion: Mrs. Wittleder moved to approve the agenda with the following change and was seconded:<ul style="list-style-type: none">Remove Item VI. Board Development (Speaker was not able to make it to the meeting).The Kretchman Cup winner was not able to make the meeting but Dr. Sojourner remarked how amazing the 3 finalist were.Discussion: None<u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Collins; Yea // Mr. Fradette; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)</u> | |
| IV. | Comments from the Audience (Audience members have 3 minutes to address the Board)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group) | 10 min (8:35) (8:33) |
| | <ul style="list-style-type: none">Mr. Kretchman: Thanked Dr. Sojourner for his efforts as TCA's President. | |
| V. | Comments from the Board of Directors | 10 min (8:45) (8:34) |
| | <ul style="list-style-type: none">Mr. Fradette: Dr. Sojourner made an impact on TCA from the time kids walk in the door until they graduate; he is amazing; he led with integrity and genuineness; built authentic relationships with staff and parents.Mrs. Wittleder: Mrs. Wittleder thanked Dr. Sojourner for his devotion to TCA and all his hard work; presented Dr. Sojourner with some departing gifts.Dr. Sojourner: Thanked all the staff who helped him make TCA a great place to be.Mrs. Johnson: Dr. Sojourner embodies TCA's Core Values, is a calculated risk taker, honest, humble, keeps TCA moving forward.Mr. Collins: Dr. Sojourner focused his attention on the faculty, staff and kids; he has the ability to see things and make them better; he has great courage, stamina, perseverance and is able to make everyone around him do great things.Mr. Palmer: Dr. Sojourner has a balanced attitude towards life; there is nothing he can't do even walk through brick walls.Mrs. Hawkins: Dr. Sojourner embodies servant leadership to all of TCA; he models this service everyday to everybody.Mr. Young: Dr. Sojourner speaks easily and respectfully to our kids and parents. | |
| VI. | Board Development (Remembering TCA's Roots/Rhetoric and Kretchman Cup)
Action: (Jolly/Galvin)
Motion: (Info)
Rationale: reviewing the past 25 years and highlighting what makes TCA unique. | 15 min (8:55) (8:34) |
| | <ul style="list-style-type: none">Removed from the agenda due to winner of the Kretchman Cup not able to attend the Board meeting. | |

- VII. Report of the President & Cabinet Spotlights** 10 min (9:10) (8:56)
- Action: (Sojourner)
Motion: (Info)
Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance).
- Dr. Sojourner highlighted the Palmarium from his report:
 - End of the year Palmarium; Mr. Jolly puts an inordinate amount of work into creating this document; highlighted many of the accomplishments of TCA (Athletics, TCA Day, etc.) and other exceptional accomplishments throughout the year.
- VIII. Consent Agenda** 3 min (9:20) (9:01)
- Board Directed items to be removed from Consent Agenda:
Motion: (Vote) to file the Consent Agenda
- A. Finance (VanGambleare)**
 1. April Financials
 - B. Board Evaluation Action Plan**
 - C. Mr. Weston's (ASD20 Liaison) April 10, 2023 Board Election Review**
 - **Motion: Mr. Palmer moved to file the Consent Agenda and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Collins; Yea // Mr. Fradette; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)**
- IX. Minutes: May 8, 2023** 2 min (9:23) (9:02)
- Action: (Swanson)
Motion: (Vote) to approve the May 8, 2023 minutes
Rationale: to provide a record of the Board meeting for files
- **Motion: Mr. Palmer moved to approve the May 8, 2023 minutes and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Collins; Yea // Mr. Fradette; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)**
- Break 5 min (9:25) (9:03)
- X. Discussion Agenda Items**
- A. Items removed from Consent Agenda**
 - B. Cabinet Level Reports**
 - 1. Current Year Budget Modification** 5 min (9:30) (9:09)
Action: (VanGambleare)
Motion: (Vote) to approve the budget revision to the 2022-2023 budget
Rationale: to adjust the current year budget
 - **Motion: Mr. Collins moved to approve the budget revision to the 2022-2023 budget and was seconded.**
 - Discussion:
 - Mr. Yeaton noted a need for a budget modification to this year's budget including:
 - Transportation costs for activities that qualified for regional and state playoffs (Band, football, baseball (with rain delays), athletic trainers, concessions).
 - Although costs went up we also showed an increase in revenue.
 - Fund raising activities (student activities and Titan Club; e.g. American Cancer Society).
 - Advancement costs.
 - Building related costs (Carpets, emergency repairs, acoustical panels).
 - Fund balance remains about the same; increased costs were offset by increased revenues.
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Collins; Yea // Mr. Fradette; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)**
 - 2. Budget Approval for Next FY** 5 min (9:35) (9:19)
Action: (VanGambleare)
Motion: (Vote) to approve the TCA budget for the 2023-2024 school year
Rationale: to approve the proposed budget for the 2023-2024 school year
 - **Motion: Mrs. Wittleder moved to approve the TCA budget for the 2023-2024 school year and was seconded.**
 - Discussion:
 - Mr. VanGambleare explained that the budget changed in one way from the May Board meeting; Capital expenditures line item of \$100,000 is needed to complete the Executive Offices at the North Campus (renovations).
 - There are 120 days of cash on hand by the end of next year.

- Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Collins; Yea // Mr. Fradette; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)

3. Annual Charter Contract Review 5 min (9:40) (9:23)

Action: (Pacht)

Motion: (Vote) to approve the Charter Contract between TCA and ASD20 for 2023-2024

Rationale: to annually review and approve changes to the Charter Contract Between TCA and ASD20

- **Motion: Mrs. Wittleder moved to approve the Charter Contract between TCA and ASD20 for 2023-2024 school year and was seconded.**

Discussion:

- Added TCA bylaws to the Charter Contract.
- ASD20 has been very fair in developing the costs and services and in some instances allow us to piggyback on their contracts essentially reducing our costs.

- Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Collins; Yea // Mr. Fradette; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)

4. Annual Character Report 15 min (9:45) (9:29)

Action: (Jolly)

Motion: (Info)

Rationale: to review measures of character at TCA in accordance with Strategic Goal 1, Assessment 1-1-1

- Mr. Jolly highlighted the following items from his report:
 - Measuring character is challenging endeavor as noted by many experts.
 - At TCA we look at a variety of indicators taken from our Mission, Core Values, and Creed.
 - In total we examine 12 different measurements/indicators including attendance, suspensions, expulsions, bullying, student climate surveys, parent climate surveys, staff climate surveys, academic achievement, etc.
 - In looking at the trajectory of our character efforts over the last decade we are doing the best possible job at developing our students into exemplary citizens with virtuous character.

C. Board Level Reports

1. July 14, 2023 Board Offsite Agenda 15 min (10:00) (10:01)

Action: (Fradette)

Motion: (Discussion)

Rationale: to finalize topics for the July Working Session

- Mr. Fradette reviewed the agenda for the July 14 working session.
- We will discuss digital health implementation.
- We will delve into Board training and identify areas for improvement. Tim Farmer will be conducting the training. He is from the Miller, Farmer, and Carlson Law firm.

2. Appreciation Committee Annual Report 5 min (10:15) (10:10)

Action: (Hawkins/Palmer)

Motion: (Info)

Rationale: to review teacher appreciation activities at TCA

- The necessity for the Appreciation Committee comes from our Core Values.
- Parents are focused on ensuring staff are well taken care of through a variety of events.
- The committee believes that staff do feel appreciated from conversations with principals and visiting schools.

D. Board Communication 5 min (10:20) (10:17)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Thank you Dr. Sojourner
- Character Report
- Appreciation Committee

E Future Board Agenda Items 5 min (10:25) (10:19)

1. Strategic Plan Review, Discussion, July, Fradette
2. Board and President's Goals, Discussion, July, Fradette
3. Annual Meeting (Seat New Board Members, Board Officer Elections, Board Picture), Discussion, Aug, Fradette
4. Hail and Farewell to Board Members, Info, Aug, Fradette
5. Charter Review (signed copy for records), Info, Aug, Pacht
6. Strategic Plan Approval, Vote, Aug, Board Chair
7. Board Agreement/Conflict of Interest Disclosure/Executive Session Confidentiality Disclosure Statement Sign, Info, Aug, Board Chair
8. Board and President Goals Approval, Vote, Aug, Board Chair

9. President Designates 2 Individuals as Emergency Replacements, Vote, Aug, Sojourner
10. Board Committee Chair Assignments, Info, Aug, Board Chair
11. Appointed Board Member, Discussion, Fall, Board
12. Anticipating meeting with ASD20 Board after November Election (Dinner)
13. Find conferences to attend to learn more about education in Colorado (CASB, CLCS, etc.)

F. Comments from the Board of Directors

5 min (10:30) (10:21)

- Mr. Collins: Thank you to Dr. Sojourner for all his hard work at TCA; Very pleased with the CP graduation.
- Mr. Fradette: Thanks to the cabinet and Board for all their hard work this year; we accomplished a lot.

G. Executive Session (TCA President's Salary and Benefits)

10 min (10:35) (10:24)

Action: (Fradette)

Motion: to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) to discuss TCA President salary and benefits

Rationale: to finalize TCA President salary and benefits

- **Motion: Mr. Fradette moved to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) to discuss TCA President salary and benefits.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Collins; Yea // Mr. Fradette; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)**

The Board returned from executive session to vote on the following motion:

- **Motion: Mr. Fradette moved to approve the new TCA President's salary and benefits as discussed in the executive session.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Collins; Yea // Mr. Fradette; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)**

XI. Adjournment (Approx. (10:45 a.m.)

(10:45) (10:43)

- **Motion: Mr. Fradette moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Collins; Yea // Mr. Fradette; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea)**